

MONTGOMERY ACADEMY
188 Mount Airy Road
Basking Ridge, NJ 07920

PERMISSION TO DISTRIBUTE MEDICATION

Montgomery Academy has the following regulations regarding medication:

1. No medication of any kind may be carried by any student to the school or in the school. All medications, prescribed and over-the-counter, should be brought to school by the parent or guardian in the original, labeled bottle or container. Medication may be given to the bus driver who will deliver it to a responsible adult; however, bear in mind that this is a courtesy of a bus company and they may not honor it. Please note in writing the number of pills sent.
2. A written and signed order from a legal prescriber (physician, dentist, or nurse practitioner) must accompany all medications, including prescribed and over-the-counter medicines. In reviewing the completeness of the written order, it is recommended that the school nurse may seek clarification if there is missing information regarding the following:
 - An outline of the pupil's diagnosis
 - The name of the drug, the dosage and time of administration, the duration of administration and any potential side effects
 - An outline of any restrictions the medication might make on the student's daily activities (e.g., driver's education, labs, physical education)
 - If the medication is to be used on a "prn" or as needed basis, the order should clearly describe the conditions under which the drug is to be used
 - Other medications the pupil receives that might enhance, alter, or impact the effects of the ordered medication
3. Non-prescription medication will not be administered unless written instructions are signed by parent and physician. Our standing medical orders by Dr. Thomas Porter will include Tylenol orders for emergency situations such as headache, toothache, menstrual cramps, injury related pain, to be given according to manufacturer's recommendations
4. The parents of the child must assume responsibility for informing the school nurse of any change in the child's health or change in medication.
5. The school nurse will contact parents when the prescribed medication needs to be refilled.
6. All medication orders are to be renewed each September, in writing by health care provider and parent.

