Montgomery Academy
September 2020 Reopening Plan

Hybrid Planning

Montgomery Academy plans to reopen the school implementing a hybrid model as is detailed below. The hybrid model was chosen and planned in order to work to best fulfill the recommendations of the state’s guidance. The hybrid model as shown here will decrease the number of students in the building daily and thereby increase physical space allowing for social distancing. The plan to split the students into two (2) separate cohorts who attend two (2) consecutive days in these groupings will provide significant opportunity and the ability to streamline contact tracing. Providing Wednesdays as a “deep cleaning” day between the cohorts attending in-person days helps to work in managing infection spread. This planned Wednesday for all students attending remote also creates a weekly situation where all students have remote contact as full homeroom classes. These weekly full class days provide a sense of continuity and social opportunity for an experience of shared community. As indoor eating in groups has been identified as a risky behavior, students will be provided take away lunches for consuming at home. The planning for early release days both provides opportunity for this take away lunch as well as makes direct teacher contact available daily for every student; even those who choose the full-time remote learning. Therefore, the flexibility in this planning creates a response set whereby remote learners have ongoing daily contact with peers and teachers. Those students following full remote learning as requested by parents will be provided the experience as scheduled in the below. Remote access will continue to be provided through the means as planned and implemented as per the previously developed plan in March 2020 as was subsequently approved. The remote plan remains posted on the Montgomery Academy website.
**Hybrid Plan Outline/Highlights**

- All classrooms broken into two (2) cohorts (A/B).
- **Cohort A** - Attends in person half days (8:15am - 12:30pm) on Mondays and Tuesdays; participate remotely on Wednesday with all students out of building for deep cleaning; work at home remotely on Thursday and Friday morning while cohort B attends school physically. Cohort A gets teacher support at 1:00pm on Thursday and Friday.
- **Cohort B** - Works remote from home on Monday and Tuesday morning while cohort A attends in person. Cohort B receives teacher support after 1pm on Monday and Tuesday; attend remote on Wednesday with all students out of building for deep cleaning; attend school physically on Thursday and Friday while cohort A attends school remotely.
- **Cohort C** - The students whose parents have requested full time remote learning option.
- Teachers provide support from 1:00pm to 3:00pm to students who are remote from home in the morning after completing in school teaching from 8:15am - 12:30pm for the cohort in school.
- Specialists provide all classes remotely to minimize contact spread and enhance contact tracing.
- Specialists’ scheduling prioritizes Wednesday as class days for the entire class being together for activities. Next specialists’ scheduling priority is during the time the students are working from home in their cohort.
- For the parents who are selecting the full time remote learning experience for their children, the following protocols will be implemented: 1) In order to appropriate plan for total number of students attending in person, as well as to balance cohort groups in each classroom, the parents must request the remote learning only option in writing by August 10th. 2) These approvals of these requests will be provided to parents within 2 business days of their request being received. 3) Once a child is enrolled in the full remote learning option (cohort C), the opportunity to return to the hybrid program will be
provided mid marking and at the end of each marking period. The parent request to move to the hybrid model from the full remote model must be made in writing two (2) weeks in advance of the changeover.

- Parents who decide to move their child out of the hybrid plan to the full remote plan are asked to call the main office ASAP when this is being implemented so we can ensure attendance records are accurate. Once the child is moved into the remote plan, parents must follow the two (2) week request procedure (as noted above) before the switch times of mid semester or end of semester in order for the child to switch back to the hybrid model a second time. Note that any child who may need to be quarantined due to COVID related situations will be placed into the Cohort C group for full remote learning.
# Hybrid Schedule

<table>
<thead>
<tr>
<th></th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDSDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:15 - 12:30</td>
<td><strong>Cohort A</strong> - in school</td>
<td><strong>Cohort A</strong> - in school</td>
<td><strong>Cohorts A/B/C all remote; full class together experiences.</strong></td>
<td><strong>Cohort B</strong> - in school</td>
<td><strong>Cohort B</strong> - in school</td>
</tr>
<tr>
<td></td>
<td><strong>Cohort B</strong> - specialists and support services; as well as remote assignments/experiences</td>
<td><strong>Cohort B</strong> - specialists and support services; as well as remote assignments/experiences</td>
<td>SEL lessons/experiences</td>
<td><strong>Cohort A</strong> - specialists and support services; as well as remote assignments/experiences</td>
<td><strong>Cohort A</strong> - specialists and support services as well as remote assignments/experiences</td>
</tr>
<tr>
<td></td>
<td><em>Cohort C</em>* - specialists and support services; as well as remote assignments/experiences</td>
<td><em>Cohort C</em>* - specialists and support services; as well as remote assignments/experiences</td>
<td>Remote field trips</td>
<td><em>Cohort C</em>* - specialists and support services; as well as remote assignments/experiences</td>
<td><em>Cohort C</em>* - specialists and support services; as well as remote assignments/experiences</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(empty building - deep cleaning)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1:00 - 3:00</td>
<td>Teacher remote support/instruction with cohorts B/C</td>
<td>Teacher remote support/instruction with cohorts B/C</td>
<td>Teacher remote support/instruction with cohorts A/C</td>
<td>Teacher remote support/instruction with cohorts A/C</td>
<td>Teacher remote support/instruction with cohorts A/C</td>
</tr>
</tbody>
</table>

**NOTES**

- Specialists (P.E., Art, Music, PBL) and support services (Counseling, O/T, P/T, Speech) scheduled to run with remote cohorts daily.
- Wednesdays are “Wellness Wednesdays.” Building is empty for deep cleaning between Cohort A students leaving the building on Tuesdays and Cohort B students going into the building on Thursdays.
- “Wellness Wednesdays” with full classes together to include full group SEL activities, virtual field trips, remediation/review/”catch up” as a full class.
- *Cohort C* are students attending fully remote as requested by parents or have been quarantined due to COVID related situations.